

The Nottingham Systematic Review Course 2010

TUESDAY 18th —FRIDAY 21st MAY 2010

PLEASE COMPLETE YOUR DETAILS IN BLOCK CAPITALS

Dr Mr Mrs Miss Other

First name:

Surname:

Job title:

Speciality:

Organisation:

Preferred mailing address:

Telephone No.

Fax No.

Email address:

Special dietary requirement:

Signature:

How did you find out about the course:

COURSE FEES (Please tick the box to confirm amount)

£675

PAYMENT DETAILS

I enclose a cheque (made payable to Nottingham University) for £

I authorise you to debit my VISA/MASTERCARD/MAESTRO (please delete as appropriate) £

Card number:

Start date:

Expiry date:

Security number:

Cardholders name:

Cardholders billing address:

Signature:

HOW TO BOOK

Please complete this reservation form in full and post to: Lindsey Air, Cochrane Schizophrenia Group, Room B07, Sir Colin Campbell Building, The University of Nottingham, Innovation Park, Triumph Road, Nottingham, NG7 2TU. Or fax to +44 (0)115 823 1289.

COURSE FEES

£675. Your course fee includes refreshments, lunch, farewell evening meal on Thursday 20th May 2010 and all learning materials.

PAYMENT METHODS

We prefer to receive payment by cheque or credit card. If you wish to pay by invoice, a copy of your Trust's or organisation's official purchase order or requisition must be enclosed. Reservation will not be accepted unless accompanied by payment. If your study leave has not been authorised by your Trust or organisation, you will be held personally responsible for full payment of the course fee or any cancellation fees.

THE VENUE

The University of Nottingham is located at the heart of England. It has good public transport networks. Although only limited car parking is available at the University, a number of NCP car parks are in the vicinity.

OVERNIGHT ACCOMMODATION

Overnight accommodation is not provided, however the University Hotel Reservation Service can help you book hotels on and off-campus. Please contact Beverly Cunningham at Beverly.cunningham@nottingham.ac.uk Tel: +44 (0)115 951 3640.

CONFIRMATION OF RESERVATIONS

All reservations will be confirmed in writing. Full details, including programme times and venue information, will be forwarded closer to the course date. Late reservations will be confirmed by fax.

RESERVATION & CANCELLATION POLICY

Cancellations must be received in writing at least two weeks prior to the course date to be entitled to a refund, which will be subject to a 15% administration fee (minimum £10). We regret that cancellations received after this date cannot be refunded, and refunds cannot be made for failure to attend the event. However, a substitute delegate will be welcomed in your place at any time.

FURTHER INFORMATION

For further information about the course, please contact Lindsey Air on +44 (0)115 823 1287; or email Lindsey.air@nottingham.ac.uk

